

QSCU OHS&R MANAGEMENT SYSTEM

PROCEDURE 25 – OHS&R Requirements On Customer Sites

1. PURPOSE

This procedure defines requirements for the management of OHS&R risks associated with visits to and work on customer controlled premises by QSCU employees.

2. MANDATORY REQUIREMENTS

1. Customer OHS&R requirements shall be understood and met at all times while on customer sites. Where customer sites OHS&R requirements are less stringent than ours, then our OHS&R requirements shall be applied whilst on their site.
2. Prior to visiting a customer site, the clients OHS&R requirements shall be determined i.e. personal protective equipment required for the visit, and any planned activities shall be assessed and confirmed by the person visiting.
3. Prior to commencing work on a customers site, QSCU employees shall familiarise themselves with the site safety and emergency evacuation procedures for that site.
4. Plant and or equipment on customer sites shall not be operated by QSCU employees except when explicitly authorised to do so and the people operating the equipment have been adequately trained.
5. OHS&R training records shall be retained indefinitely.
6. Regular reviews of this procedure shall be conducted to ensure compliance with the mandatory requirements.

3. RESPONSIBILITIES

Responsible Manager

Ensure full compliance with the requirements of this procedure.

4. REFERENECE DOCUMENTATION

- A. AUSTRALIAN AND NEW ZEALAND OHS&R LEGISLATION